

# ICTE Application Form

## Instructions

1. Please complete both sides of this form in CAPITAL letters in English
2. Read and SIGN the Declaration and Privacy statements
3. Return to: **Admissions Officer**  
**Institute of Continuing & TESOL Education**  
**The University of Queensland**  
**Brisbane Qld 4072 Australia**  
**Email: admissions@icte.uq.edu.au Fax: +61 7 3346 6771**

**1. Personal Details**

**1. Student Number/s (if known):**  
 ICTE Student Number   
 UQ Student Number

**2. Name, Gender, Date of Birth and Nationality**  
 Please write your name exactly as it appears on your passport

Title Mr  Ms  Mrs  Other  \_\_\_\_\_

Family Name/s   
 Middle Name/s   
 Given Name/s   
 Preferred name

Gender Male  Female  Other

Date of Birth  Current Age

Country of Birth   
 Nationality   
 Passport Number

**3. Contact Details**

You must provide an email address for your application to be processed

*Email Address*

*Home Country Postal Address*  
 Number and Street   
  
 Suburb/Town   
 State  Postcode   
 Country

*Home Country Telephone Numbers*  
 Home: Country Code   
 Phone Number   
 Mobile: Country Code   
 Phone Number

*Australian Address*  
 Number and Street   
  
 Suburb/Town   
 State  Postcode

*Australian Telephone Numbers*  
 Home   
 Mobile

**Representative / Partner Organisation Details**

Representative/Partner   
 Name of contact person   
 Email Address   
 Telephone Number   
 UQ ID (Agents only)

**2. Course Selection**

**Course start date**

**Course length**  
 5 weeks     20 weeks     35 weeks  
 10 weeks     25 weeks     40 weeks  
 15 weeks     30 weeks     45 weeks

**Course name**  
 General English  
 Advanced English Communication Skills  
 English for Academic Purposes  
 English for International Business Communication  
 ESP: TESOL (Teaching Knowledge Test )  
 Bridging English Program

**3. IELTS Test**

**Do you want to take an IELTS test when you finish your ICTE English course?**  
 Yes  (the test fee will be included in your Letter of Offer)

**4. UQ Degree Program Studies**

**After your ICTE English course, do you want to continue to UQ?**  
 No (or not sure yet)  
 Yes, I want to study a UQ undergraduate or postgraduate program  
 Yes, I want to study a UQ Foundation Year program (FYP:EBPP )

**Have you already applied to UQ International or UQ Foundation Year?**  
 No  Yes  → please write your student number at Question 1.1

**5. Sponsorship**

**Have you received/will you apply for a scholarship to study at ICTE?**  
 No  Yes

**Name of sponsor**

*Please attach official documentation from your funding organisation, including duration of scholarship, expenses covered by scholarship and details of any restrictions on study.*

## 6. Visa Information

Do you already have a visa that will allow you to study at ICTE?

Yes  Type

If you are already in Australia on a Student Visa, where are you studying?

No  What type of visa will you apply for?

Student Visa  Extension to Student Visa

Tourist Visa  Working Holiday Visa

Other

## 7. Insurance

### 1. Student Visa Applicants

Student Visa applicants **must** have Overseas Student Health Cover (OSHC) for the duration of their Student Visa. ICTE can organise OSHC for you with 'Overseas Student Health Cover' provided by Allianz Global Assistance. If you are bringing your family to Australia you must have a family policy.

I would like ICTE to arrange:

A single OSHC policy for me

A family OSHC policy for me and my:

Spouse (or de-facto)  Children → how many?

I will arrange my own OSHC

### 2. Tourist, working holiday and other non-Student Visa Applicants

Tourist, Working Holiday or other non-Student Visa holders are advised to arrange their own health insurance prior to travel.

## 8. Medical Information

Do you have any allergies (including food allergies), have a medical condition or take any medication that ICTE (and your homestay family) should know about?

No  Yes  (Please provide details below)

## 9. Airport Reception

Do you want to book ICTE Airport Reception?

No  Yes  → (Please provide details below)

Arrival Flight Details (if known):

Date  Time

Flight Number

Airport  Brisbane Domestic  
 Brisbane International  
 Gold Coast (Coolangatta)

## 10. Homestay Accommodation

Do you want to book ICTE Homestay Accommodation?

No  Yes  → (Please complete the questions below)

Dates you would like to Check In and Check Out of Homestay:

Check in:

Check out:

Your English Language Level:

Beginner  Elementary  Intermediate  Advanced

Do you smoke?\* No  Yes

*\*If yes, you may still be placed in a non-smoking home*

Do you like children (under 12 years old)? No  Yes

Do you like dogs? No  Yes

Do you like cats? No  Yes

Do you need any special food (eg vegetarian)? No  Yes

Details

What languages do you speak?

What is your religion? (if any)

Please describe yourself and include something about your hobbies and interests that will help match you with a suitable homestay family.

*\*You may still be placed in a non-smoking home or in a home with pets*

## 11. Declaration and Privacy Statement

### Declaration

- I declare that the information I have provided on this form is true and correct.
- I have read and agree to the ICTE Enrolment Terms and Conditions as outlined in the Enrolment, Refund, Cancellation/Suspension & Deferral/Transfer and Homestay policies available at [icte.uq.edu.au/about/policies-and-procedures](http://icte.uq.edu.au/about/policies-and-procedures)
- I agree to abide by the regulations of The University of Queensland.
- I agree for The University of Queensland to confirm my visa status through the Visa Entitlement Verification Online (VEVO) Website or the VEVO Business Service to confirm visa eligibility to study the requested period.

### Privacy Statement

The information collected by ICTE is for the primary purpose of processing your application and enrolment for study at ICTE. Information that is collected now and during your enrolment, is done so in order to meet ICTE's obligations as legislated by Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2018 and to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the ESOS Act and Amendments, the ESOS Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2018. Information collected about you on enrolment and during your enrolment, including your visa and health insurance status, can be provided to your Homestay family and, in certain circumstances, to the Australian Government and designated authorities. Information about your course and academic progress may also be disclosed to your university or college, your sponsor, or educational representative. In other instances information collected on enrolment or during your enrolment can be disclosed without your consent where authorised or required by law. When on any University campus your movement and access to buildings and services may be recorded by closed circuit television cameras (CCTV); swipe card proximity readers and other University systems. This Information is collected for audit and security purposes and may be disclosed to third parties as required by University policy or law. For further information please consult the UQ Privacy Management Policy at: [ppl.app.uq.edu.au/content/1.60.02-privacy-management](http://ppl.app.uq.edu.au/content/1.60.02-privacy-management)

Name (in English)

Signature

Date

*Signed by Student or Parent/Guardian (if student under 18)*