

UQ CO-FUNDED GRADUATE EXIT IELTS TEST APPLICATION/REQUEST FOR PARTIAL REFUND

Return completed form to ICTE-UQ by:

POST: IELTS Office
ICTE The University of Queensland
Brisbane QLD 4072

IN PERSON: Level 5
Sir Llew Edwards Building (No 14)
Cnr Campbell Rd & University Dr
The University of Queensland
St Lucia, Brisbane QLD

FAX: 07 3346 6771
EMAIL: ieltsregistration@icte.uq.edu.au

SECTION A - CANDIDATE STATUS

- I have current evidence of my UQ graduation and am applying for a UQ co-funded IELTS test (please complete section **A, B** and **C** only)
- I have already paid for an IELTS test and am eligible to apply for a partial test fee refund (please complete section **A, B, C** and **D**)
- Applications for a partial test refund must be made within **one month** of graduation/studies completion. Late applications cannot be accepted.

SECTION B - PERSONAL & UQ STUDENT DETAILS

Family Name

Given Name

Gender Male Female Date of birth DAY MONTH YEAR

Country of origin

Email address

UQ Program

UQ Student No UG PG Graduation Sem 1 Sem 2 Year 20

SECTION C - IELTS TEST DETAILS

Test Date: DAY MONTH YEAR

Module: GT Academic **Venue:** UQ St Lucia Spring Hill

Reason for taking test: Immigration Employment Further Study Other

SECTION D - BANK ACCOUNT DETAILS (Please complete only if you are applying for a partial test fee refund)

Please tell us how you want to receive your partial refund if it is approved. Please choose one payment method only. **If you paid for your original test fee by credit card, please choose 'My credit card' as your partial refund payment method.**

My credit card

Name on card

Card No

Expiry MONTH YEAR Visa Mastercard

My Australian bank account

Name of account holder

Name of bank

Branch Number (BSB) Account Number

My overseas bank account

Name of account holder

Name of bank

Full street address of bank

OFFICE USE ONLY

Certificate attached

SI-Net Checked

Chckd previously claimed sheet

Refund or Co-funded

Bank telephone number

Bank SWIFT code IBAN number (Europe)

Branch number (BSB) Account number

Your overseas address

Your overseas phone number

SIGNATURE - please note, unsigned forms cannot be accepted

SIGNATURE _____ DATE _____

Privacy Statement: The information on this form is collected for the primary purpose of assessing your application for a refund of IELTS test fees. Bank account details are retained for financial audit purposes only and are kept confidential and secure. The information you provide will be used to inform the University about the English Language Proficiency of graduates so that we can improve our English language services from admission to graduation. Individual names will not be identified. The University will be interested in group patterns and trends over time. The Information you provide will not be disclosed to a third party without your consent unless disclosure is authorised or required by law. You have a right to access personal information that the University holds about you, subject to any exceptions in relevant legislation. If you wish to seek access to your personal information, please consult the UQ Privacy Management Policy which is located at: <https://ppl.app.uq.edu.au/content/1.60.02-privacy-management>