

# International Diploma in Language Teaching Management (IDLTM)

Transforming the careers of language teaching professionals

## About IDLTM

IDLTM enables language teaching professionals to apply insights and skills derived from management theory and practice to their work as language teaching managers.

Specifically, the International Diploma is designed to enable language teaching professionals to:

- extend their knowledge and awareness of relevant management principles and practices;
- develop their management skills through the application of this knowledge and awareness to a language teaching context;
- demonstrate these skills in effective practice as language teaching managers.

## Program dates

IDLTM is a six-month, 325 hour blended course comprising an initial five days of face to face workshops providing the opportunity to meet your fellow program peers followed by six months of online delivery.

**Sydney:** 11 - 15 May 2019\*

**Melbourne:** 21 - 25 September 2019\*

For more details please visit [icte.uq.edu.au/idltm](http://icte.uq.edu.au/idltm).



The International Diploma in Language Teaching Management was originally developed in 2000 by ICTE and SIT Graduate Institute in association with Cambridge Assessment English.



## Program content

IDLTM includes an introductory unit (non-assessed) and eight compulsory modules with assignment based assessment for each module. In all modules, participants have the opportunity to share ideas and experiences with their peers from a variety of Language Teaching Organisations.

The program comprises the following syllabus areas:

**Management and Managing  
(Introductory Unit)**

**Organisational Management**

**Managing Financial Resources**

**Human Resource Management  
and Communication**

**Marketing**

**Customer Service Management**

**Academic Management**

**Project Management**

**Change Management**

## Entry requirements

- Bachelor degree or equivalent.
- At least 3 years' language teaching experience (full-time in state or private sector, internationally or in one country) OR 5 years' experience working in a language teaching context.
- Competence in English (both written and spoken) that enables candidates to follow the program and complete all the assessed elements successfully.
- Non-native English speakers require an IELTS 7.0 with a minimum score of 7.0 in reading and writing, or a PTE score of 72, or a minimum TOEFL iBT 100.

## Assessment

One assignment is set for each module, except the Introductory Unit. Assignment lengths vary from 1000-3000 words depending on the module. The assignment types also differ, depending on the nature of the module.

Note: Participants will need reliable internet access and a basic familiarity with Microsoft Excel.

## Certification requirements

To successfully complete the IDLTM, participants must meet all of the program requirements:

- attend all program sessions;
- communicate effectively in written and oral English;
- successfully meet the goals and objectives of the program;
- participate actively in online discussions;
- complete all program assignments.

## Application process

Please complete the IDLTM online application form at [icte.uq.edu.au/idltm](http://icte.uq.edu.au/idltm) with:

- a copy of your current CV
- a digital passport sized photo

Applicants may be required to complete a pre-program screening task at the discretion of ICTE.

## Customised program delivery

ICTE has delivered the IDLTM to international partners in cities including Shanghai, Beijing and Danang. Courses can be customised for group sizes of 12 or more participants in consultation with the course trainers. If you wish to have the IDLTM program delivered in a specific location, please contact ICTE to discuss.

IDLTM is the must-have qualification for any leadership position in the TESOL industry. The deep theoretical underpinning and the hands-on practice, seamlessly pair together. I valued the practical sessions with industry experts, their breadth of knowledge and their insights into their respective fields of study.



### Michael Bos

Manager of John Paul International College, Brisbane

## For further details, please contact:

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CREATE CHANGE

*\*Programs are run subject to sufficient enrolments.*